



TRAINING

ACFE OTTAWA CHAPTER

ACFE Ottawa Chapter organizes this training in collaboration with ACFE Inc. (Texas)
All-Day (2 courses) or Half-Day (1 course)



Date: January 17, 2017

Location: Sheraton Hotel and Suites, 150 Albert St., Ottawa

Instructor: Janet McHard
See her biography on page 3

AGENDA

8:15 am - 8:30 am	Registration + muffins and coffee
8:30 am – 12:45 pm	Course A: Conducting Internal Investigations (CPE: 5) <ul style="list-style-type: none">• Planning an Internal Investigation (8:30 am to 9:50 am)• Investigating Fraud Using Data Analytics (10:00 am to 11:20 am)• Information-Gathering Interviews (11:25 am to 12:45 pm)
12:45 pm – 1:35 pm	Networking lunch (included with half-day or full-day training)
1:35 pm – 4:25 pm	Course B: Auditing for Fraud (CPE: 3) <ul style="list-style-type: none">• Introduction to Auditing for Fraud (1:35 pm to 2:55 pm)• Fraud Prevention: Conducting a Fraud Risk Assessment (3:05 pm to 4:25 pm)
CPE: 8 for All-Day Training / Total instruction minutes: 400	

COURSE A: CONDUCTING INTERNAL INVESTIGATIONS

Planning an Internal Investigation (8:30 a.m. to 9:50 a.m.)

This session will provide strategies for planning an internal fraud investigation and insight on selecting members of your investigative team.

Investigating Fraud Using Data Analytics (10:00 a.m. to 11:20 a.m.)

As data analysis is an integral element of modern fraud detection and investigation, this session will provide an understanding of how it can be one of the most powerful tools in an investigator's repertoire.

Information-Gathering Interviews (11:25 a.m. to 12:45 p.m.)

This session will concentrate on various forms of information-gathering interviews and help you to understand which type of questions to ask and when to ask them.

COURSE B: AUDITING FOR FRAUD

Introduction to Auditing for Fraud (1:35 p.m. to 2:55 p.m.)

In this opening session, you will learn what fraud is (and what it isn't), the impact of fraud on organizations, red flags that might indicate the presence of fraud and how to proactively plan the audit to detect fraud.

Fraud Prevention: Conducting a Fraud Risk Assessment (3:05 p.m. to 4:25 p.m.)

This session will explore the reasons for conducting fraud risk assessments and what makes a fraud risk assessment successful. It will also cover how to develop and execute an effective fraud risk assessment as a part of an audit and how to report and use the results of the assessment to make an impact within the organization.

Price:

Half-Day Ottawa Chapter Member price: **\$ 250** / Non-Member: **\$ 300**

All-Day Ottawa Chapter Member price: **\$ 400** / Non-Member: **\$ 500**

Register online via our website: www.ottawacfe.ca

INSTRUCTOR

Janet McHard, CFE, CPA, MAFF, CFF
Founding Partner
McHard Accounting Consulting, LLC
Albuquerque, New Mexico

Janet M. McHard is the Founding Partner of McHard Accounting Consulting, LLC, a firm specializing in forensic accounting, fraud prevention, and accounting reconstruction. Together with her partner and staff, Janet conducts forensic and investigative accounting in matters concerning alleged white collar crimes, embezzlements, employee theft and other disputed accounting issues. She provides expert witness testimony and consulting expert services in cases where fraud is suspected.

Ms. McHard is a Certified Fraud Examiner (CFE), a certification bestowed upon examination by the Association of Certified Fraud Examiners (ACFE). She holds a CPA in the State of New Mexico. She is also certified by the National Association of Certified Valuation Analyst (NACVA) as a Master Analyst in Financial Forensics (MAFF). She is certified in Financial Forensics by the American Institute of Certified Public Accountants, a designation awarded based on education and experience.

Ms. McHard has received special training in fraud prevention and investigation from the ACFE, the National Association of Certified Valuation Analysts and through the University of New Mexico's Financial Investigators Certificate Program. Ms. McHard provides assistance, including expert testimony, in the areas of fraud and forensic accounting. She also has experience in database management and class action administration.

Previously, she was a senior manager at the regional full-service accounting firm and was also previously the Inspector General for the City of Albuquerque. Her background also includes work as a legal secretary and administrative assistant for a law firm and business manager for a medical office.

Janet M. McHard holds a Bachelor of Arts from the University of New Mexico as well as an M.B.A. from the University of New Mexico's Robert O. Anderson Graduate School of Management. She is a member of the National Board of Advisors and past president of the Board of Directors of Keshet Dance Company. She was previously a board member of the Albuquerque Softball/Baseball Hall of Fame and has volunteered her time with the American Softball Association and the New Mexico United States Specialty Sports Association. She is a member of Women in Leadership and the Alexis de Tocqueville Society of the United Way of Central New Mexico. She is a Commissioner for the Albuquerque Housing Authority.